



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB# 11122021 Facilities – Maxine Smith Marquee Sign

DEADLINE: November 12, 2021 at 11:00 AM, Central Time

Shelby County Schools (SCS) is accepting bids for the project listed above, in **red**. It is recommended that interested bidders visit Maxine Smith STEAM Academy at the location listed below prior to November 5, 2021.

Maxine Smith STEAM Academy
750 E. Parkway, S., Memphis, TN 38104

Principal Michael Demster
901-416-4536

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to: Kim Carpenter carpenterk@scsk12.org by 2:00PM/CST on November 5, 2021. Subject line of email shall read “Questions –IFB#11122021 Maxine Smith Marquee Sign”. Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, verbal questions will not be answered. Failure to adhere to this requirement may subject the respondent to immediate disqualification. All questions and answers will be posted as an addendum on Procurement’s website at the end of the business day on November 9, 2021 by 4:00PM.

Bids **MUST** be delivered to SCS Procurement Services Department at 160 S. Hollywood St., Room 126, Memphis, TN 38112 on November 12, 2021 no later than 11:00 AM CST.

IMPORTANT DATES:

Bid Release	November 1, 2021
Questions or Requests Due	November 5, 2021 @ 2:00 pm
Questions and Answers Posted	November 9, 2021 @ 4:00 pm
Bid Due / Bid Deadline	November 12, 2021 @ 11:00 am

Procurement Services
Shelby County Schools